

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JULY 2026 EXAM BATCH - 204

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	1 Yotta Byte = 1024 _____	Peta Byte	Exa Byte	Zetta Byte	None of Above	C
2	1 Zetta Byte = 1024 _____	Peta Byte	Exa Byte	Zetta Byte	None of Above	B
3	1024 Exa Byte = 1 _____	Tera Byte	Zetta Byte	Exa Byte	None of Above	B
4	1024 Giga Byte = 1 _____	Kilo Byte	Tera Byte	Mega Byte	Zetta Byte	B
5	1024 pb = _____	1 ZB	1 GB	1 EB	1 TB	C
6	_____ bar is at the bottom of the window	Status	Title	Home	Tool	A
7	_____ bar is at the top of the window	File	Home	Insert	Title	D
8	_____ can be used to set margins and indents in Document.	Status Area	Ruler Line	Status Bar	Toolbar	B
9	_____ cancels command given earlier	Repeat	Redo	Undo	Cancel	C
10	_____ from this button we can open and save file	Main	File	Formula	View	B
11	Autosum button is available in data tab in MS Excel 2019 .	TRUE	FALSE			B
12	Aver() function in MS Excel 2019 will find average of the numbers from given cells ?	TRUE	FALSE			B
13	AVERAGE function is used to calculate the average of all the values of the range.	TRUE	FALSE			A
14	A-Z sequence means _____ sorting of a text.	Descending	Ascending	Vertical	Vertical d) Numeric	B
15	Before using subtotal tool, the table must be sorted according to the column on which the subtotal is based.	TRUE	FALSE			A
16	_____ is not available in PowerPoint.	Spelling Checker	Thesaurus	Translate	None of these	D

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
17	_____ is used to create business presentations	MS Word	MS Excel	MS PowerPoint	MS Presenter	C
18	_____ is used to remove one letter immediately at the back cursor	Delete	Backspace	Back	Enter	A
19	_____ view is not available in PowerPoint	Normal	Web Layout	Reading View	None of these	B
20	_____ are transitions available in PowerPoint	Fade	Push	Wipe	All of these	D
21	From the following which one has low storage capacity.	CD	DVD	Hard disk	Pendrive	A
22	Giving another name to file means _____	paste file	Move file	Rename file	delete file	C
23	Google Drive free storage capacity is _____	5 GB	15 GB	20 GB	25 GB	B
24	Gopher is an information retrieval tool on the internet	TRUE	FALSE			A
25	Gopher is an internet _____	Web Browser	System Software	Search tool	None of these	C